

CTCD POLICY
ELECTION TO MEMBERSHIP
May 2012

This policy expands upon the application process for membership into the Cairn Terrier Club of Denver (CTCD) as defined in the Club's Constitution & By-Laws, Standing Rules and steps previously approved by the membership.

1. Applicants for membership shall attend either two club meetings or one club meeting and one club event either prior to, or in conjunction with, the submission of their Membership Application. Applicants for Associate Membership (out of state) shall have a letter submitted by one of their two sponsors in lieu of attending a meeting or event. The letter should define the sponsor's relationship to the applicant, any knowledge the sponsor has concerning the applicant's experience with the Cairn Terrier breed, and sponsor's knowledge of applicant's character.
2. Application shall be made by completing the CTCD Application for Membership form. Applicant must also read, agree and sign the accompanying Code of Ethics and attach it to the Membership Form. The application shall carry the endorsement of two CTCD members in good standing. Dues payment for the current year should be submitted with the application.
3. Associate membership will not be available to residents of Colorado.
4. All applications shall be filed with the Corresponding Secretary, The Secretary will notify the President when an application is received. At the President's discretion, a Special Meeting may be called for the first reading of the application(s). If a Special Meeting is not called, the first reading will be at the next regular meeting. Members in good standing will have two weeks from the first reading to submit any comments concerning the applicant. The Secretary will review all comments and, if appropriate, refer them to the Board of Directors for their review and action, if necessary.
5. A second reading of the application will be conducted at either the next regular meeting or, if the next regular meeting is more than three weeks from close of the comment period, at a Special Meeting. At this meeting the application will be voted upon, by secret ballot, and affirmative votes of 3/4 of the members present will be required to elect the applicant. The applicant shall be notified by the close of the meeting of the voting results (unless the applicant is not present at the meeting in which case the applicant shall be notified by the Club Secretary as soon as practical).
- 6.. Applicants rejected by the Club may not re-apply for membership within six months after rejection.
- .7. Dues shall be prorated the last quarter of the fiscal year so that a new applicant being elected into membership after September 30th will be submitting dues for the current year, but these dues shall encompass paid up membership for the ensuing fiscal year as well; i.e.. dues paid in October, November or December of one year shall cover membership through December of the following year.

(Policy approved by the Board of Directors and General Membership in May 1992, Revised January 2006. Revised May 2012)